Parent Teacher Association
Wincanton Primary School
South Street
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Telephone: (01963) 32132

Date: 10/03/2025

MINUTES OF PTA MEETING

Present:	Dani Tooth Di Vincent Kirsty Calcott Kathryn Ainscough Hannah Fletcher Rachel Sanneh Claire Timberlake Roxanne Griffiths	DT DV KC KA HF RS CT RG	Chair Vice Chair Secretary and PR Treasurer
Apologies:	Erica Kerton Charlie Bentley Abbey Bellows Kim Couzens Steph Sutherland Samantha Neville Grame Wilson Juliet Keen	EK CB AB KC SS SN GW JK	

Action	Item	Discussion and Decisions	Action
1	Welcome	Dani welcomed everyone to the meeting.	
2	Apologies	Apologies received from Erica Kerton, Charlie Bentley, Abbey Bellows, Kim Couzens, Graeme Wilson, Juliet Keen, Samantha Neville and Steph Sutherland.	
3	Minutes of last meeting	Dani asked if everyone was happy with the minutes of the last meeting – everyone agreed they were. Dani added that she has looked through the minutes and had forgotten about having alcohol at the bingo	

		so we won't be and that it has been decided the bingo will be cash only, which was agreed by the group due to connectivity issues at the memorial hall.	
4	Fundraising update	Dani gave a fundraising update. We had raised £3365.42 at the end of the Autumn term. So far this term we have made: £77 stories by fairy light £180.42 from ASDA cash pot £682.50 from the movie nights The total is £4305.34 for the year so far but this is without expenses taken off. It is likely to be roughly £4000 when this is calculated. All agreed this is great.	
5	Easter Bingo	Dani stated that we have enough helpers, it is planned that the following people will do the following roles: Refreshments – Rachel, Hannah and Di Selling bingo cards – Roxy and Charlie (Graeme back up) Selling raffle tickets – Kirsty plus her Mum Tombola – Sam and Dani Runners – Charlie and Graeme We have 6 games plus a special and a cash game. There is also a tombola and a raffle. Plus we found a cuddly lamb when clearing out the PTA cupboard which will be for name the lamb game. Agreed the order of the games to be 3 normal games, special game, break, 3 normal games, cash, raffle and name the lamb. Tombola will be £1 with prize every time Name the lamb will be £1 a go Refreshments will be popcorn, crisps, sweets and drinks. Prices will be: Tea, coffee, hot chocolate £.50 Cans £1.50 Water and fruit shoots £1 Popcorn £1 Sweet cones £1 Crisps 50p Plus if anyone wants to make cakes to sell then that is fine. The mufti is Friday, Di is going to go into school Friday morning and deliver a box from the pottery shed to each class for the prizes to go in. These will	DV

		then be put somewhere (likely pottery shed) then if possible put in the lobby for Dani to collect Friday evening but Rachel and Kirsty willing to collect some at pick up if required. It was noted that Roxy has bingo calling experience so we can make use of her in the future.	DT/ Maybe RS & KC
6	Uniform Shop	Dani highlighted Erica's message on WhatsApp and Kirsty highlighted Juliet's message to her re this. Dani wondered if uniformally would be a good solution to the uniform shop. It is a PTA uniform selling website. We would photograph and then upload but you would not need to photograph all items as a cardigan is a cardigan and you don't need to photograph every age, just use the same picture for all ages. It may involve more sorting but suggestion that if Juliet is still happy to do the uniform shop on a Friday it could be sorted then but also the sorting could be done at any time anyone is free as does not need to be at the end of the school day. Kathryn then suggested that delivering the uniforms to the children to take home could become a wonga job which we all agreed was a great idea. We also all agreed we may sell more if it is online as much simpler for people to do and reaches those not at pick up. Dani to look into it further.	DT
7	Fundraising Calendar	It would be good to have a calendar done for the whole academic year in advance so parents have plenty of warning and we can recruit helpers as having warning and saying the event would not go ahead without helpers helped with the KS2 movie night. Agreed this would be a good thing to have ready to give out at the new starters BBQ if possible. Next year we would like to do mothers and fathers day secret sales as it is too late for this year now. We will look out for items in the sale this year if possible and store in PTA cupboard. In terms of this year we discussed dates for discos and proposed dates (Dani to check with Graeme to see if they work with the school): Thursday 15th May (end of SATS) with Yr 1, 2 and 3 at 16:15-17:15 but can arrive from 16:00 and Yrs 4, 5 and 6 17:45-18:45 but can arrive from 17:30. For the discos we will do face glitter and nails.	DT/GW

		Reception party 22nd May or shall we look into June. Does it have to be a Thursday? Dani to discuss with Graeme.	DT/GW
		Dani also to discuss with Graeme when new starters BBQ is as we are taking this back over and will have a pack about the PTA. We will also have a uniform rail that day.	DT/GW
		Led to discussion about book bags, we should slip a note in the book bags stating they are paid for by the PTA (gift from us to them) and who we are/how they can get involved as most of us didn't know PTA paid for the book bags prior to joining the PTA.	
		Summer fair 20th June, Kathryn reported that we can have pimms but no beer and need a licence and do we have a theme? Discussed idea of a theme and we are looking at a beach theme. Hannah wants to mood board so will bring to next meeting. Beach theme fits with things we found in the PTA cupboard and sheet (sand art, bunting, coconut shire etc). We would like to have live music, Rachel's Dad is a busker so we could have him. Kirsty mentioned that Shaftesbury fringe charge and give buskers a slot, could be a good idea to keep live music throughout. Mrs Williamson is also a singer so could ask her.	HF
		We will look at the circus theme for next year as they were already booked for this year.	DT
		In terms of other ideas for fundraising. Dani looked into inflataplanet who we do not pay but they give us 20% of their takings at the end of the day. They bring a minimum of 5 big inflatables. This would be a community event in the park (we just have to let the council know, we don't pay them). We could go about it two ways, either just arrange for them to come and not do anything other than be present in shifts OR we could go big with a BBQ, face paints, candy floss, pimms etc and make a big deal of it. The downside to inflataplanet is that a wrist band for the bouncy castles is £10.99 and as they are for adults too this could add up and price many people out. We thought maybe if we went all out then one face paint or tattoo or face glitter could be included in this at our cost. We are thinking that to trial it we just do the first option and see how it goes then next year we could make a big thing out of it but Dani is going to look into it more.	DT

		Discussed the potential for a fireworks display in more detail. Want to avoid Mere's date and the racevourse date. This takes out 1st November and 8th November. Could we do a Friday or actual fireworks night? Kirsty is to enquire with Justin French at the sports ground re whether it is feasible to have the fireworks there, how much they would charge, whether we could have the bar etc. Roxy is enquiring re firefighters. Dani is looking into companies.	KC/RG/ DT
8	Matters Arising/AOB	Other business was date of the next meeting, agreed 18:30 fine and agreed 28th April. Bring thoughts for summer fair. Also discussed a PTA facebook page so when we post things about PTA it comes from this and not our personal pages. Agreed a new one should be set up.	DT/KC

Date of Next Meeting – Monday 28th April

PTA Secretary, Kirsty Calcott